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DEPARTMENT OF THE AIR FORCE
1130TH AEROSPACE TECHNICAL DEVELOPMENT
AND TRAINING GROUP
Edwards Air Force Base, California 93523

ATTG Reg 11-5

19 April 1971

Administrative Practices

PER DIEM RATES ON DOMESTIC TRAVEL (TDY)

This regulation establishes the per diem rates for those employees (military and civilian) traveling within the CONUS.

1. Policy. This regulation establishes the maximum per diem rate allowable. The Commander has the responsibility to authorize only that per diem allowance which is justified by the circumstances and required to meet the authorized expenses, i.e., the "cost of living".

2. Responsibilities.

a. The Commander, Deputy Commander, or the Director of Support may approve travel.

b. It will be the responsibility of the section supervisor to insure that a Travel Request and Authorization Form is submitted to the Director of Support for personnel under his supervision. Prior to forwarding a Travel Request and Authorization Form to the Director of Support, the appropriate director will sign the form as the Requesting Official (supervisor).

3. Per Diem Rates.

a. Civilian (SGTR): For all civilians in a travel status in excess of 10 hours but less than 24 hours, the applicable per diem rate will be \$25.00 per day less a 50% deduction when a nights lodging is not required.

Supersedes ATTG Reg 11-5, 16 Mar 70. (For summary of revised, deleted, or added material, see signature page).

OPR: SPT

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b. Military (JTR): For all military personnel in a travel status in excess of 10 hours but less than 24 hours where the use of lodging is not required will be entitled to a per diem allowance rate of \$11.80.

c. Per diem for all travel in excess of 24 hours (all personnel) will be at the rate of \$25.00 per day. For military personnel only, for the day of arrival at or return to his permanent station the per diem rate will be \$11.80.

4. Per Diem Rates Authorization in Connection with Deployments.

Per Diem rates will be established and included in the Headquarters Administrative Annex to the operational plan in support of each deployment. These rates will be established by Headquarters.

R. A. Schamber

R. A. SCHAMBER, Colonel, USAF
Commander

Summary of revised, deleted, or added material

Per Diem changed (para 3a, b, c.) Para 3d deleted.